



MINUTES

BRYAN BUILDING AND STANDARDS COMMISSION WORKSHOP MEETING MONDAY, FEBRUARY 13, 2012 – 12:00 P.M. ROOM 305, BRYAN MUNICIPAL BUILDING 300 SOUTH TEXAS AVENUE, BRYAN, TEXAS

On the 13th day of February 13, 2012 the Building and Standards Commission of the City of Bryan, Texas convened in Room 305 of the Bryan Municipal Building, 300 S. Texas Avenue at 12:00pm.

BSC Members Present:

Mr. Jerry Ponzio
Mr. Victor Drozd
Mr. Daryl Massey
Mr. Greg Owens

Staff Members Present:

Mr. Greg Cox, Chief Building Official
Ms. Lindsey Guindi, Asst Director – Planning & Dev
Mr. Martin Zimmermann, Planning Administrator
Mr. Jonathan Koury, Assistant City Attorney
Ms. Charmaine McKinzie, Dev. Serv. Representative

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription.*

1. CALL TO ORDER.

Chairperson Ponzio called the meeting to order at 12:00pm.

2. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).

Mr. Martin Zimmermann, Planning Administrator, advised the Commission of the following:

- a. Welcome newly-appointed alternate Commissioners Greg S. Owens and Joe Montgomery.
- b. Commissioner Kevin Krolczyk's resignation from the Commission.
- c. The next regular meeting is scheduled for 6p.m. on Monday, February 27, 2012 (Council Chambers).

3. ELECTION OF VICE-CHAIRPERSON AND CHAIRPERSON FOR 2012.

Commissioner Drozd moved to elect Chairperson Ponzio to remain as Chairperson and Commissioner Massey seconded the motion.

There was no discussion and the motion passed with a unanimous vote.

Chairperson Ponzio moved to elect Commissioner Drozd as the Vice-Chairperson and Commissioner Massey seconded the motion.

There was no discussion and the motion passed with a unanimous vote.

4. STAFF PRESENTATION, DISCUSSION AND POSSIBLE DIRECTION TO STAFF REGARDING THE ADOPTION OF A PROPERTY MAINTENANCE CODE.

Ms. Lindsey Guindi, Assistant Director of Planning & Development, presented an overview of the property maintenance code as recently recommended by the Planning and Zoning Commission.

The Commission requested to add this item for consideration to the February 27, 2012 regular meeting agenda.

5. ADJOURN.

Without objection, Chairperson Ponzio adjourned the meeting at 12:40pm.

These minutes were reviewed and approved by the City of Bryan Building and Standards Commission on the ____ day of _____, **2012**.

Building and Standards Commission
City of Bryan, Texas

Greg Cox, Chief Building Official and
Secretary to the Building and Standards
Commission